

Paul Kortman

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Objective

To further my knowledge and experience in IT through challenging problem solving positions.

Skills

Skills with server administration, network engineering and administration, MS Office Suite, MS Windows 95/98/NT/2000/XP/Vista, Linux, Lotus, Lotus Script, Visual Basic, hardware upgrading and repair, imaging, patch management, PHP, VB, Mysql, Perl, HTML, and desktop support.

Professional Experience

System Administrator

- 02/07-Current [ddm marketing & communications](#) Grand Rapids, MI
- Duties: Manage Server Infrastructure to host websites and email for 200 sites. Plan, procure and install hardware to maintain required uptime. Deploy improved networking monitoring and notification. Support 25 mobile billable employees. Developed Search Engine Optimization and Search Engine Marketing Department. Technologies used: Linux (Centos, Gentoo, Ubuntu) OSX, BASH, PHP, Perl, Apache, Mysql, LDAP, Sendmail, Squirrelmail, Cisco IOS, SNMP, Nagios, OpenNMS, Awstats, Arkeia, IBM, Apple.
- www.teamddm.com

Project Manager

- 04/06-02/07 [The Image Group](#) Holland, MI
- Duties: Scheduling project and employees to accomplish the projects within a timeline. Project estimating. Reporting. Developing a budget and monitoring the progress of the project with the budget. Billing and Client relations. Team management, developing a team dynamic to reach a new level.
- www.imagegroup.com

LAN/Server Administrator and Test and Integration Lab Analyst

02/05-04/06

Computer Sciences Corporation

Moline, IL

- Duties: System and Network Administration, NAS, SAN, LAN/WAN, TCP/IP, Wintel Server and Windows NT/2000/XP/2003 (Desktop/Server) maintenance, installation, upgrading, patching, and monitoring. Desktop Hardware/Software support. Desktop/Server Imaging. Team Leadership. User account creation and modification (Domain/Exchange). Software experience: CA Unicenter suite, MS Office, MS SQL, MS WSUS, MS Sysprep, Symantec Ghost, Citrix Metaframe
www.csc.com

Computer Teacher and Systems Administrator

01/04-12/04

URCSA/Tien Shan

South Africa and Kazakhstan

- Duties: Taught Basic Computer Literacy, Intro to Computing and Advanced Computing. Programmed Visual Basic Applications for Database Management. Repaired and managed the Linux/Samba server. Repaired and maintained the network, server and user computers. Developed how-to documentation for the replacement Systems Administrator/Programmer. Developed a computer literacy curriculum.

Applications Developer

03/03-12/03

Hydro Automotive Structures

Holland, MI

- Duties: Created and maintained VBA and VB apps for MS Access and SQL Server interaction with users and AS/400. Created and managed a database system. Developed Internet\Intranet and client-server based databases and applications. Managed and prioritized multiple projects with responsibility for scheduling and deadlines.
www.hydro.com

Help Desk/Computer Support Specialist

1995 – 2001

Bethany Christian Services

Grand Rapids, MI

- Duties: Hardware troubleshooting and upgrading. User support. Database programming, help desk. Software troubleshooting and upgrading. Server management and Website design.
www.bethany.org

Education

1998 - 2002

Kuyper College

Grand Rapids, MI

Graduated with a Bachelor's of Science

References available upon request.